

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

August 21<sup>st</sup>, 2023

Meeting was called to order at 7:02 pm by Mayor Cansler.

Amend Agenda – Motion made by City Clerk Horras, with the addition of breakdown under Ordinance 2023-298, Resolution 2023-80, and Discussion/Possible Action item under new business. Motion to approve was made by Burroughs, 2<sup>nd</sup> by Bender and McDonald and Conrad in favor, with Greiner absent.

Roll call: Mayor Cansler, Councilmen Bender, Conrad, Burroughs, and McDonald were present, with Councilman Greiner absent. City employees present were Horras, Harmsen and Librarian Griener. Public present at the meeting Karen Sypherd, Janie Westendorf, Jim Tinnes, Josh Schneider (ION), and Casey Jarms from Sigourney New-Review.

Consent Agenda: Motion was made by Burroughs to approve Consent Agenda, including Agenda, previous meeting minutes from July 3<sup>rd</sup> Council Meeting - Budget review and payment of Bills. McDonald 2<sup>nd</sup> the motion and Conrad and Bender were in favor, with Greiner absent.

Bills Paid August 8<sup>th</sup> thru August 21<sup>st</sup>, 2023

Checks

|                                |           |                    |                      |           |                    |
|--------------------------------|-----------|--------------------|----------------------|-----------|--------------------|
| ALYCIA HORRAS                  | 8/21/2023 | \$24.24            |                      |           |                    |
| AREA 15 REGIONAL PLANNING COMM | 8/21/2023 | \$1,250.00         |                      |           |                    |
| ASHTON GALINDO                 | 8/21/2023 | \$214.95           |                      |           |                    |
| FERGUSON WATERWORKS #2521      | 8/21/2023 | \$3,747.64         |                      |           |                    |
| FRENCH-RENEKER-ASSC            | 8/21/2023 | \$2,450.00         |                      |           |                    |
| H & M FARM & HOME SUPPLY       | 8/21/2023 | \$66.98            |                      |           |                    |
| IOWA DEPT OF NATURAL RESOURCE  | 8/21/2023 | \$100.00           | ALTENHOFEN, CHERYL   | 8/15/2023 | \$409.92           |
| KEOTA FIRE DEPT.               | 8/21/2023 | \$3,000.00         | CONRAD, DOUGLAS L.   | 8/15/2023 | \$10,324.72        |
| KEOTA POOL ADVOCATES           | 8/21/2023 | \$1,500.00         | GREINER, ASHLEY      | 8/15/2023 | \$37.86            |
| LAINIE Y SWANSON               | 8/21/2023 | \$259.77           | GREINER, TONIA       | 8/15/2023 | \$1,057.07         |
| MC SMALL ENGINES LLC           | 8/21/2023 | \$130.20           | HARMSEN, MICAH       | 8/15/2023 | \$1,628.46         |
| REDLINGER REPAIR               | 8/21/2023 | \$20.00            | Horras, Alycia A     | 8/15/2023 | \$1,423.82         |
| SCOTT W/ESTENDORF              | 8/21/2023 | \$3,833.33         | Kurth-Minard, Dawn M | 8/15/2023 | \$866.08           |
| STAR EQUIPMENT LTD             | 8/21/2023 | \$955.00           | SLAUBAUGH, KEVIN L.  | 8/15/2023 | \$1,737.23         |
| UNITED STATES POST OFFICE      | 8/21/2023 | \$180.00           |                      |           |                    |
| WELLMARK                       | 8/21/2023 | \$478.15           |                      |           |                    |
| WINDSTREAM                     | 8/21/2023 | \$246.53           |                      |           |                    |
|                                |           | <b>\$18,456.79</b> |                      |           | <b>\$17,485.16</b> |

Public Forum: Jim Tinnes reported on a car that was going through stop signs and how he followed the young driver with the intent of asking him to drive carefully in order to not have the Sheriff’s Department called on him. The area he was concerned with was around the older park that had every swing full, kids playing basketball and the potential for someone to get hurt. The car was going 25 – 30mph through the stop signs in question. Jim was not able to speak with the man, but reached out to Councilman Bender who was able to make contact with him and talk to him about the dangers of doing this and that any citizen could easily take video and call in on his behavior as well.

Janie Westendorf then asked the question of what should a citizen do if this happens, to follow procedure and Councilman Conrad responded with anytime taking a picture of the vehicle or getting video is extremely helpful if you are able to, but that calling Keokuk County is the right thing to do and then to pass this evidence on if you were able to get it.

Department Reports:

Public Works –Harmsen reported that Harmsen, Slaubaugh and Horras had a conference call with matt Walker from French Reineker and Wapello Rural Water Association on 8/8 to go through water options. We did not get any concrete answers, but were asked more questions and for more information so that a quote could be created to be able to run WRWA through Keota. Matt Walker also got the drawings back from the Carpenter Street project. We are working with Municipal Supply to get a material list together and have been in contact with Tremmel backhoe to see how many hours would be involved if we were to do the project ourselves. Pool progress has been slow. Mowing and weed removal was done on the green space in the pool area. Andy Smith from Carrico Aquatics has been contacted and they are looking at firing up the main pumps to also start getting some chemicals in the line tomorrow. Andy is bringing in a demo robot vaccum to clean the pool and so that we can see how it works for future purchase. Looking to have final grading done in the next few weeks to start the ground prep and grass seeding process. Harmsen has talked to the City Clerk about getting a push mower with bagger to work in this area and keep grass from flying in the pool while mowing. Harmsen contacted Cox Sanitation about Fall Clean up dates and we are looking at Oct 6<sup>th</sup> and 7<sup>th</sup>. Reminder that Harmsen’s hours will change to 6:30 to 3:30 starting Monday the 28<sup>th</sup>

Library – Greiner stated that the elevator inspection looked good. She is working on the after school scheduling again now.

Museum – Sypherd reported that Museum board met last week and they are looking to gear up again in the Fall.

Pool – Councilman Burroughs shared that there hasn’t been a meeting since the last council meeting.

Clerk – Horras shared that there have been 1 new resident for Keota. Horras will attend Street Finance Report Training in North English the afternoon of Aug 23<sup>rd</sup>. She continues to work with gWorks to get information and formatting entered into the new program for implementation and has had a couple trainings to get new items entered and to work with some of the various tabs. We had 2 claims for the IA Great Treasure Hunt, that Horras is working on. This one was for the Police Department and was a refund in the amount of \$168.00. The TIF Administration workshop will be held all day Oct 9<sup>th</sup> in Riverside and Horras is planning to attend this. Horras has joined the Keota Community Club and is looking forward to working with them on various projects such as incorporating a Grand Opening/Ribbon Cutting for our new businesses.

Resolutions and Ordinances:

Resolution 2023-75 Reinstatement of Utility Billing Clerk Position and Wage for FY2024. Motion by Burroughs, 2<sup>nd</sup> by McDonald, Bender & Conrad in favor, with Greiner absent .

Resolution 2023-76 Approval End date for Utility Billing Position - Motion by Bender 2<sup>nd</sup> by McDonald, Burroughs & Conrad in Favor, with Greiner absent.

Resolution 2023-77 Reversal of Resolution 2023-50 and reinstatement of LOST tax - Motion by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor, with Greiner absent.

Resolution 2023-78 Approval of purchase of push mower with bagger for Aquatic Center. Motion by Conrad, 2<sup>nd</sup> by Bender, Burroughs & McDonald in favor, with Greiner absent.

**Resolution 2023-79** Adjustment to current Insurance policy in the area of Law Enforcement Liability and Workers Comp Motion by Burroughs, 2<sup>nd</sup> by McDonald, and Conrad & Bender in Favor, with Greiner absent.

**Resolution 2023-80** Approval of Tax Abatement for Prairie Flower Bakery. Motion by Conrad, 2<sup>nd</sup> by McDonald, Burroughs & Bender in favor, with Greiner absent.

**Ordinance 2023-298** Amendment to City of Keota, Iowa 2017 Codebook of Ord. – Animal Control

- First reading of Ordinance 298 Animal Control and Revisions pertaining to Dangerous Animals. First Reading by Mayor Cansler, open for debate, with all Councilmen agreeing with the change.
- A motion was then made to skip the 2<sup>nd</sup> and 3<sup>rd</sup> readings by Burroughs, a 2<sup>nd</sup> was made by Conrad, with Bender and McDonald in favor. Greiner was absent.
- A motion was made to approve Ordinance 2023-298 by Burroughs, a 2<sup>nd</sup> was made by Conrad, with Bender and McDonald in favor. Greiner was absent.

**New Business:**

**Discussion/Possible Action** Approval of next meeting date moving to Tuesday, Sept. 5<sup>th</sup> due to Labor Day. Motion made Burroughs. 2<sup>nd</sup> made by Conrad, with McDonald and Bender in favor. Greiner was absent.

**Discussion/Possible Action** Setting of Employee Reviews and Wage Discussions. Motion was made to have evaluations set between 10/1 – 15/2023 and Board to bring to the meeting on 10/16/2023, the new proposed wages for City Employees. Motion made by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor, with Greiner absent

**Closed Session: Iowa Code 21.5, Sub Section J – possible Acquisition of Real Estate:** Call for closed session at 8:20 with a motion made by Bender, 2<sup>nd</sup> by Burroughs, with Conrad and McDonald in favor. Greiner was absent.

**Mayor Comments:** Cansler will work with Councilmen Bender and Greiner on getting reviews scheduled and completed within the above time line. Mayor Cansler and Councilman Bender will work to empty the Police Department office out and set up that PC and files in one of the offices at City Hall so that he can work with the City Clerk for access to work with those items when needed for an amount of time. Bener shared his appreciation for the work that the Mayor has done to communicate and work with Officer Conrad to get things resolved and closed.

**Adjournment:** Motion made to adjourn meeting by Conrad, 2<sup>nd</sup> by Bender, with Burroughs and McDonald in Favor. Time 9:36pm.

**Next regular meeting, September 5<sup>th</sup>, 2023 at 7:00 pm.**

Attest:

\_\_\_\_\_  
Mayor Anthony Cansler

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City Clerk Alycia A Horras